



WEB Designer and Developer

Parent Support Services Society
Suite 204 – 5623 Imperial Street
Burnaby BC, V5J 1G1
www.parentsupportbc.ca

WEB DEVELOPER/MANAGER

(Regular volunteer position, 1-year minimum commitment preferred)

DUTIES:

- ❖ Suggest, develop and implement internet applications that support the work and goals of Parent Support Services Society
- ❖ Ensure website remains current, informative and is easy to use for all visitors
- ❖ Integrate images, documents and multimedia files on the website.
- ❖ Recommend solutions and alternatives; assist with identifying appropriate web technologies and opportunities to meet organization goals.
- ❖ Prepare statistics on web usage and recommend ways to improve the site.

QUALIFICATIONS:

- ❖ Considerable knowledge of the principles, programming techniques and software used in the development of websites;
- ❖ Ability to identify appropriate web technologies to meet objectives.
- ❖ Ability to provide technical support.
- ❖ Up to date knowledge of current web technology
- ❖ Effective communication skills, excellent oral and writing skills
- ❖ Ability to advise staff with limited web skills all in the context of a non profit society

Submit applications to
Viktor Panfilenok, Provincial Office Administrator
office@parentsupportbc.ca
Fax: 604.669.1636